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MEMORANDUM

TO: Members of Provo River Distribution Ad Hoc Committee

FROM: Daryl Devey

DATE: December 8, 2003

SUBJECT: Minutes of the December 5, 2003, Meeting

The Provo River Distribution Board met on Wednesday, November 19, 2003, and appointed an ad hoc committee to develop suggestions regarding the memo from the State Engineer's Office dated September 29, 2003. The ad hoc committee met in the offices of Provo River Water Users Association, December 5, 2003; at 10:00 a.m. Ed Ure chaired the meeting.

Attending were:

J. Edwin Ure	Kamas Area Canals
Daryl Devey	Central Utah Water Conservancy District
Stan Roberts	Provo River Commissioner
Ben Anderson	State Engineer's Office
Keith Denos	Provo River Water Users Association
Jeff Bryant	Provo Reservoir Water Users Company
Bart Simmons	Provo City
Kent Griffith	Provo River Water Users Association (not a committee member)

Chairman Ure let each of the participants express their concern to the subject at hand. Each participant had the same concern, that being the timeliness of Provo River Distribution reports.

Chairman Ure gave Stan Roberts an opportunity to express himself. Stan went over several items that have caused him increased work this past year. Some of his concerns include the following examples.

1. Change applications from individual canal companies who have moved and sold water to Jordanelle Special Service District and others. The water then had a temporary change application filed on it and it was sold to cities in the Salt Lake Valley. Because of the small amounts of water transferred, paper work becomes a real bottleneck.

2. June sucker water and third party storage has become a problem. According to the Bureau of Reclamation, if water is available on the Provo River and not used by downstream users it must first go to the June sucker needs before it can be stored in Deer Creek reservoir under third party storage contracts. Accounting for this water along with daily changes in the river to meet the needs of the June Sucker becomes a real challenge for the river commissioner to calculate.
3. Instead of tracking water to the nearest acre-foot, which has been the practice historically, the commissioner now tracks some water to four decimal places.
4. There has been a problem with pipeline and canal contracts with the Bureau of Reclamation that do not allow non-project water to be put into federal facilities. Many change applications have been approved by the State Engineer, but the applicant has not completed the proper follow-up paperwork with the Bureau of Reclamation to sign a carriage agreement. Stan expressed that the applicants of these change applications need to take on the entire responsibility of the paperwork and carry out all of the conditions in the change applications before he is required to deliver the water.
5. Stan said that he would like to be able to use March 31 (where possible) as the cutoff date for new change applications. It is important that as we start irrigation season, all of the paper work be in so changes can be integrated into the system without having to make major changes to the system during the water year, causing delays.
6. Stan recommended that a small committee of Provo River's Distribution board be formed for the purpose of reviewing small problems as they arise and if necessary they can be referred to a full board.

Much of the problem has been driven by the cost of water. Stan mentioned that a share of Provo Bench water that sold for \$8,000 ten years ago is now selling for \$32,000 per share. Stan suggested that Provo River Water Users Company and other companies establish their by-laws so that deliveries will be made upon their shares of ownership as of March 31 (for example).

Keith Denos made a motion to organize small committee of board members to interact with Stan Roberts on an as needed basis. Other board members wishing to participate in these meetings will be allowed to do so. Bart Simmons seconded that motion, and it was approved unanimously.

Assignments for next meeting

1. Daryl will look into cost to rent office space at CUP building. This will include phone, Fax, Internet, use of office equipment and supplies, incidental use of staff.
2. Everyone will make a list of reports and a suggested timeline for receiving the reports.
3. Everyone will consider qualifications of a secretary or technical assistant with computer background.
4. Stan will consider types of equipment needed (computers) etc.

The next meeting will be held on December 18 at 10:00 am at Central Utah Water Conservancy District office Conference Room A.

Daryl Devey made a motion to adjourn the meeting Keith Denos seconded motion. The motion passed unanimously.